charity government house of worship educator

Purchase Order Form

zZounds.com LLC
8 Thornton Road
Oakland, NJ 07436

FAX to: (312) 836-1260

Purchase Order Number:	
Contact E-Mail Address:	
Date:	
Website Priority Code:	

Bill To:

School/Organization/House of Worship:

Name: Title:

Street:

City: State: Zip:

Telephone: Fax:

Ship To:

School/Organization/House of Worship:

Name: Title:

Street:

City: State: Zip:

Telephone: Fax:

Quantity	Item	Model*	Title and Description	Unit Price	Total Price
				Subtotal	
				Shipping and Handling**	
				Tax***	
				Total	

*The Model name is shown in the add-to-cart area of the web page. Examples of Model name are "New", "New, Channel L4", "New, Pair", "Warehouse Resealed", Blemished".

**Shipping prices are set individually for each item and can be found next to the price on the item's description page. Buying more items reduces your shipping cost. To see if you are eligible for a reduction, create a cart with the items you will be purchasing and use the shipping charge you find on the cart page.

***zZounds will not collect sales tax unless your order is being shipped to New Jersey. If your School, Organization, or House of Worship is tax exempt in NJ, please include the State Tax Exemption Form with your purchase order. Federal Tax Id numbers do not prove tax-exempt status.

Note: Federal Tax IDs do not prove tax-exempt status. State Tax Exemption Form required.

- **PAYMENT TERMS ARE NET 30. PAYMENT IS TO BE MADE BY COMPANY CHECK, AND IS EXPECTED WITHIN 30 DAYS AFTER THE SHIPMENT OF MERCHANDISE.**
- **PLEASE REMIT TO ABOVE ADDRESS, ATTN: INSTITUTIONAL SALES**

If you have any questions or suggestions, contact us by email at purchaseorder@zZounds.com or directly by phone at **888-486-6338** (Monday through Friday 9:00am to 8:00pm EST). We are eager to serve you, so please let us know how we can help.

We will send confirmation of your order to the provided email address. This will include tracking information.

Signature: